



Hart Hill Nursery School

Waste Control

Updated Summer Term 2024

Ratified by SLT on 8/15/24.

Signed 

To be updated Summer Term 2027



Hart Hill Nursery School Waste control

Rationale

Hart Hill Nursery School is aware of its responsibility, under the fire risk assessment, to ensure that all waste is removed from the building and site regularly.

Aim

The school will ensure that

- No large amounts of waste shall be allowed to accumulate within the building
- Recycling and waste bins, in the school, will be emptied to external bins by the cleaning staff every day
- The school works alongside waste removal contractors to ensure removal of waste within agreed timeframes
- Quick action takes place, by the site agent, to inform the SBM if waste has not been removed, or if bins are overflowing to review collections
- Skips are ordered well in advance of large clear outs or works taking place and are collected as soon as work is complete

Roles and Responsibilities

All staff are to ensure that all waste is disposed of in the appropriate receptacles provided and that any mismanagement of waste control is reported to the site agent to monitor.

The cleaning staff and site agent will ensure that the classroom bins are emptied at least once a day.

The site agent will endeavour to make sure that the refuse bins are kept in a relative tidy state and if necessary make arrangements for additional refuse collections, in discussion with the School Business Manager.

Monitoring of this policy

The governing body is responsible, alongside the Headteacher, for ensuring that relevant staff members follow the above policies and procedures.

The Health and Safety Governor will carry out regular monitoring visits of the school and will meet with the Site Agent to discuss refuse collection.

Any concerns or actions will be reported to the Governing Body in the Health and Safety Report.